

CÉSAR CHÁVEZ ACADEMY
REQUEST FOR PROPOSALS
FOR ASPHALT PAVING PROJECT

ALL INVITATIONS TO BID BY THE CÉSAR CHÁVEZ ACADEMY WILL BIND BIDDERS TO THE CONDITIONS AND REQUIREMENTS SET FORTH IN THIS REQUEST FOR PROPOSAL, AND SUCH CONDITIONS SHALL FORM AN INTEGRAL PART OF ANY SERVICE AGREEMENT AWARDED BY THE CÉSAR CHÁVEZ ACADEMY.

1. Definitions

1.1. "César Chávez Academy" shall mean the César Chávez Academy, a Michigan nonprofit and a Michigan public school academy chartered by Saginaw Valley State University.

1.2. "Board of the Academy" shall mean the Board of Directors of the César Chávez Academy.

1.3. "Asphalt Contractor" shall mean a paving company or group of paving or construction companies providing a Sealed Bid to César Chávez Academy pursuant to this Request for Proposal.

1.4. "Sealed Bid" shall mean a formal offer to provide services in accordance with policies and monetary limitations set by the Board of the Academy, the general conditions, and the specifications. The bidder to be considered must indicate Bid Number and date on outside of reply.

1.5. "Successful Bidder" shall mean any vendor to whom an award to provide services is made by the César Chávez Academy.

1.6. "Specification(s)" shall mean a general description of the scope of work and the conditions for their purchase by César Chávez Academy as outlined on Exhibit A to the Request for Proposals.

2. General Conditions:

2.1. Sealed Bids - Must be received NO LATER THAN THE TIME AND DATE SPECIFIED at the location listed below. They will be opened and read aloud at the Board of the Academy's next regularly scheduled meeting on March 12, 2010. If a proposal is transmitted by U.S. Mail, or other delivery medium, the bidder shall be responsible for its timely delivery to the designated location. Proposals must be clearly marked "Asphalt Paving Project Proposal."

DUE DATE:	March 10, 2020
TIME:	3:00 p.m. local time
PLACE:	César Chávez Academy c/o Dr. Juan Jose Martinez 1761 Waterman St. Detroit, Michigan 48209

PROPOSALS RECEIVED AFTER THE APPOINTED TIME WILL NOT BE OPENED.

2.2. The submission of a Sealed Bid will be construed to mean that the bidder is fully informed as to the extent and the character of the services and a representation that the bidder can furnish the service in complete compliance with the Specifications.

2.3. The César Chávez Academy reserves the right to make awards within thirty (30) days after the due date of the bid opening during which time bids may not be withdrawn. Respondents shall not be allowed to modify their proposals after the opening time and date.

2.4. One clearly-labeled original proposal with a manual signature and two (2) copies of the proposal are to be sealed in one package clearly labeled "Asphalt Paving Project Proposal" on the outside of the package.

2.5. Failure to submit one original Sealed Bid with a manual signature may result in the rejection of the proposal. All proposals shall be signed by an officer or employee having authority to bind the Asphalt Contractor presenting a Sealed Bid.

2.6. Verbal discussions of items in this Request for Proposal with the César Chávez Academy or The Leona Group, LLC personnel are not to be construed as changing any of the Request for Proposal requirements. Any changes to the requirements or Specifications will be communicated in writing to the bidders by César Chávez Academy.

2.7. The César Chávez Academy reserves the right, before awarding any contract, to require the Asphalt Contractor to submit such evidence of qualification as it may deem necessary, and may consider any information available to it, in making the award in the best interest of the César Chávez Academy.

2.8. The César Chávez Academy reserves the right to cancel the contract or portions thereof, without penalty for reasons of funding limitations.

3. Guarantees by the Successful Bidder. The Successful Bidder guarantees:

3.1. That the Successful Bidder has carefully checked the information contained its Sealed Bid and understands that the Successful Bidder shall be responsible for any error or omission in a Sealed Bid.

3.2. That the Successful Bidder has carefully examined the instructions and specifications and will provide this student transportation services for the price set forth in the Sealed Bid.

4. Elements / Requirements of Bid.

4.1. Introduction. César Chávez Academy seeks through this Request for Proposal to enter into an asphalt paving project agreement with an Asphalt Contractor to repave the parking lot of its high school campus located at 1761 Waterman St., Detroit, Michigan 48209.

4.2. Background. César Chávez Academy is a public school academy which has five (5) campuses located within the City of Detroit, State of Michigan.

4.3. Project Scope. César Chávez Academy seeks to enter into an asphalt paving project agreement with an Asphalt Contractor that is capable of providing high quality professional asphalt paving services as outlined in the Specifications.

4.4. Contents of Sealed Bid. The Asphalt Contractor shall submit a Sealed Bid for providing asphalt paving services to César Chávez Academy on or before March 10, 2020, by 3:00 p.m. in the form of one original and two (2) copies of a detailed proposal that includes information on the following topics:

4.4.1. A general description of the Asphalt Contractor including a brief history. Provide the name, address and telephone number of the Asphalt Contractor's headquarters and the location(s) of the Asphalt Contractor that will be directly providing serving services to César Chávez Academy.

4.4.2. Describe the Asphalt Contractor's availability and capability to provide asphalt paving services to César Chávez Academy.

4.4.3. Generally, describe how the Asphalt Contractor would meet the Specifications by indicating any suggested modifications to the Specifications.

4.4.4. List the proposed fees and structure for the asphalt paving services to be provided to César Chávez Academy. Please specify all billing procedures.

4.4.5. List all Michigan public school and public school academy ("Michigan Public Schools") customers the Asphalt Contractor has served in the last five years. Please provide names of contact persons who are willing to share comments about the Asphalt Contractor's services with representatives from these Michigan Public Schools.

4.4.6. Provide the name of the Asphalt Contractor's insurance company and the name, address and phone number of the agent in charge. Describe the Asphalt Contractor's errors and omissions, general commercial liability and other current insurance policies along with coverage limits and length of time with the current insurance company(ies).

4.4.7. Has the Asphalt Contractor had litigation, arbitration or a claim filed against the Asphalt Contractor by a Michigan Public School? Has the Asphalt Contractor filed any such actions against a Michigan Public School? If yes to either inquiry, please provide a brief explanation.

4.4.8. Please provide any other information the Asphalt Contractor feels will be helpful to César Chávez Academy in selecting an Asphalt Contractor.

5. Evaluation Criteria.

5.1. The evaluation criteria will include, but is not limited to:

5.1.1. Quality of service and Asphalt Contractor reliability.

5.1.2. Experience of the Asphalt Contractor and relevant personnel.

5.1.3. Capability.

5.1.4. Past performance.

5.1.5. Price.

5.1.6. Warranties, insurance and other contractual issues.

5.2. The Board reserves the right to accept or reject any or all Sealed Bids and to accept any Sealed Bid which appears to be the best advantage to César Chávez Academy. It is anticipated that the Successful Bidder will enter into a mutually agreed upon service / retainer agreement with César Chávez Academy which shall provide for César Chávez Academy's ability to unilaterally terminate the service agreement upon certain conditions agreed upon by the parties.

6. Submittal of Proposals. Please submit one original and two (2) copies of the Asphalt Contractor's Sealed Bid signed by a duly authorized officer of the Asphalt Contractor. Mark outside of envelope "Asphalt Paving Project Proposal."

Sealed Bids should be submitted proposals to:

César Chávez Academy
c/o Dr. Juan Jose Martinez
1761 Waterman St.
Detroit, Michigan 48209

Exhibit A

Asphalt Paving Project Specifications – Approximate Area = 62,500 sq. ft.

1. Dig out and remove broken asphalt.
2. Cut out area as deep and wide as necessary to butt up to walkways, garages, etc.
3. Existing surface will be hand edged and cleaned of all debris.
4. Apply weed killer to all unwanted vegetation.
5. Apply prime coat for proper bond.
6. All holes and low areas will be patched with 1100 T top grade asphalt, wedged in and rolled to prepare area for resurfacing.
7. Install machine laid level course to entire surface.
8. All existing areas will be resurfaced with 2 inches 2 inches of 1100 T top grade asphalt, and rolled for compaction with 3-5 ton vibratory roller.
9. Restripe parking per city code.
10. Car stops will be removed and repositioned.
11. Reconstruct drains if necessary.
12. Remove and replace speedbumps.
13. Rebuild two (2) catch basins:
 - a. Rebuild failed brick and mortar (up to 3 rows).
 - b. Reset ring and lid to new height.
 - c. Install 4" 1100L 20AA asphalt leveling and compact.
14. Provide complete cleanup and removal of all job-related debris