




Cesar Chavez Academy Middle School 2023 - 2024 Record of Emergency Drills


Fire Drills (5 total – 3 before Dec. 1 with a reasonable interval between each drill)

Date	Time of Drill	Evacuation Time	Transition/Typical/Other Planned/Unplanned	Director or Designee Signature
1. 09/08/2023	9:20 a.m.	5 min 36 Sec	Standard	O.Ortiz 
2. 09/21/2023	8:45 a.m.	3 min 39 Sec	Standard	O.Ortiz 
3. 10/10/2023	1:15 p.m.	4 min 27 Sec	Standard	O.Ortiz 
4.				
5.				

Tornado Drills (2 total – 1 must be in March)

Date	Time of Drill	Time to Shelter	Standard/Transition or Other	Director or Designee Signature
1.				
2.				
3.				

Lockdown/Shelter in Place Drills (3 total – 1 before Dec. 1, 1 after Jan. 1, 1 during non-traditional school time)

Date	Time of Drill	Time to Shelter	Standard, Transition, or Other	Conducted with (Name, Title, Organization)	Conducted with (Name, Title, Organization)	Director or Designee Signature
1. 11/16/2023	2:15pm	1 min 40 sec	Standard	Mrs. Jenkins, School Leader, CCAMS	Mrs.Ortiz, Dean of Students, CCAMS	
2.						
3.						